



## **JOINT EXECUTIVE-WIOA COMMITTEE**

GoToMeeting® 11:00 AM – 12:00 PM

Thursday, January 31, 2019

Walt Sullivan Building, Helena, MT

**EXECUTIVE COMMITTEE MEMBERS PRESENT:** Loren Rose (Chair); Casey Blumenthal (Vice Chair), and Paul Hopfauf

**WIOA COMMITTEE MEMBERS PRESENT:** Commissioner Jane Weber (Chair); Casey Blumenthal, Commissioner Mike McGinley, and Paul Hopfauf

**EXECUTIVE MEMBERS EXCUSED:** Commissioner Galen Hollenbaugh, Elsie Arntzen, Katie Madsen, Miles McCarvel, and Ken Fichtler

**WIOA MEMBERS EXCUSED:** Elsie Arntzen, and Katie Madsen

**STAFF:** Shannon Lewis, Erin Weisgerber, Rhonda Huseby, Scott Eychner and Frank Warren

**CALL TO ORDER/ROLL CALL:** Chair Rose called the meeting to order at 11:00.

**ROLL CALL:** Shannon Lewis conducted roll call and established a quorum.

**AGENDA:** Chair Rose asked for a motion to approve the agenda.

***Mr. Hopfauf moved, and Ms. Weber seconded a motion to approve the agenda.***

***The motion carried.***

### **NEW BUSINESS:**

**YOUTH, ADULT, AND DISLOCATED WORKER RFP:** Ms. Lewis provided an overview on the Youth, Adult, and Dislocated Worker draft RFPs. Key points addressed by Ms. Lewis were as follows:

- SWIB specific goals exist within all 3 RFPs.
- Integrated service delivery is a main focal point within all 3 RFPs.
- Dislocated Worker RFP is geared towards statewide providers vs. providers that only operate within certain MACo districts.
- Each scoring committee will consist of five individuals from both SWIB and other qualified individuals to review and score the RFPs.
- An enhanced emphasis will be placed on the coordination of services scoring section

- Ms. Lewis reviewed the RFP timeline, which is provided below.

<b>FEBRUARY 1, 2019</b>	RFPs due to legal for review and final approval
<b>MARCH 15, 2019</b>	RFPs are open and published online through the state's EMACs System
<b>MAY 1, 2019</b>	RFP submissions are sent to review committees to begin the review
<b>MAY 15, 2019</b>	Scoring Committee Meetings
<b>JUNE 1, 2019</b>	Award notices sent to providers

**PUBLIC COMMENT:** None

Chair Rose asked for a motion to approve the Youth, Adult, and Dislocated Worker RFPs.

***Ms. Weber moved, and Ms. Blumenthal seconded a motion to approve the Youth, Adult, and Dislocated Worker RFPs.  
The motion carried.***

**YOUTH POLICY:** Chair Weber communicated that before us was the updated Youth policy approved by the WIOA Committee at its December 13 meeting. The policy was updated to reflect new language aligning Montana's Youth Policy with federal guidance tying incentives to education, training, and work experience, rather from incentives for attendance and GPA. In addition, the updated policy added language around the definition of "low-income individual" and criteria related to free and reduced lunch. The updated policy also moved on-the-job training to youth service and removed it from the training services section. Last, the policy removed the funding section as funding updates occur annually and this will prevent the policy from coming before the committee as funding levels change.

**PUBLIC COMMENT:** None

Chair Weber asked for a motion to approve the Youth Policy.

***Ms. Blumenthal moved, and Mr. Eychner seconded a motion to approve the Youth Policy.  
The motion carried.***

**WIOA LOCAL AREA DESIGNATION POLICY:** Ms. Lewis provided an overview of this policy and advised it hasn't gone through the WIOA Committee.

Chair Rose asked for a motion to approve the WIOA Local Area Designation Policy.

***Ms. Weber moved, and Ms. Blumenthal seconded a motion to approve the WIOA Local Area Designation Policy.  
The motion carried.***

**ADDITIONAL DISCUSSION ITEMS:****DISABILITY EMPLOYMENT PANEL FOR FULL SWIB MEETING:**

Chair Weber discussed the preparation for the disability employment panel for the full SWIB meeting in June. It was her opinion that a five-person panel would be ideal. Ms. Lewis will send out an email to the full SWIB for any person interested in helping to develop this panel for the board meeting.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

Chair Rose adjourned the meeting at 11:55 AM.